

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 01/23/2020		2. CONTRACT NO. (If any) 89304019DEM000007		6. SHIP TO: a. NAME OF CONSIGNEE Office of River Protection	
3. ORDER NO. 89304020FEM400039		4. REQUISITION/REFERENCE NO. 20EM000638			
5. ISSUING OFFICE (Address correspondence to) Office of River Protection U.S. Department of Energy Office of River Protection P.O. Box 450 Richland WA 99352				b. STREET ADDRESS U.S. Department of Energy Office of River Protection P.O. Box 450	
				c. CITY Richland	d. STATE WA
				e. ZIP CODE 99352	
7. TO: SHIRLEY OLINGER				f. SHIP VIA	
a. NAME OF CONTRACTOR Independent Strategic Management Solutions, Inc.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 491 Adair Dr				REFERENCE YOUR: Proposal dated 12/12/2019 Logical Follow-on TO Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Richland		e. STATE WA	f. ZIP CODE 99352	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE Office of River Protection	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input checked="" type="checkbox"/> h. EDWOSB					
13. PLACE OF				12. F.O.B. POINT Destination	
a. INSPECTION Destination		b. ACCEPTANCE Destination		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 01/31/2021	
14. GOVERNMENT B/L NO.				16. DISCOUNT TERMS NET 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The United States Department of Energy, Office of River Protection (ORP), requires Technical Support Services at the Hanford Site. This is a Time and Materials/Labor Hour logical follow-on task order for ORP Nuclear Safety in support of ORP's Continued ...					
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:					
	a. NAME OR for ORP				\$1,848,643.00	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017					
	c. CITY Oak Ridge		d. STATE TN	e. ZIP CODE 37831		

22. UNITED STATES OF AMERICA BY (Signature)



23. NAME (Typed)
Shelby N. Schuller
TITLE: CONTRACTING/ORDERING OFFICER

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO

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DATE OF ORDER

CONTRACT NO.

ORDER NO.

01/23/2020

89304019DEM000007

89304020FEM400039

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
00001	<p>Technical and Regulatory Support - Nuclear Safety Division. This task order is approved under the IDIQ contract 89304019DEM000007 and the Small Business Administration (SBA) Office--via email dated 11/02/2018 from Business Opportunity Specialist, John Dicus.</p> <p>Period of Performance: 02/01/2020 to 01/31/2021</p> <p>IDIQ Option Year 1- Nuclear Safety Support (Logical Follow-on) Indefinite Delivery/Indefinite Quantity Line item value is: \$1,848,643.00 Incrementally Funded Amount: \$460,000.00</p> <p>Accounting Info: WTP FY 2020 LAW Baseline Fund: 01260 Appr Year: 2020 Allottee: 34 Report Entity: 421301 Object Class: 32004 Program: 1111710 Project: 0001482 WFO: 0000000 Local Use: 0421573 Funded: \$437,000.00</p> <p>Accounting Info: WTP FY 2020 HLW Baseline Fund: 01260 Appr Year: 2020 Allottee: 34 Report Entity: 421301 Object Class: 32004 Program: 1111714 Project: 0001482 WFO: 0000000 Local Use: 0421587 Funded: \$13,800.00</p> <p>Accounting Info: WTP FY 2020 PT Baseline Fund: 01260 Appr Year: 2020 Allottee: 34 Report Entity: 421301 Object Class: 32004 Program: 1111716 Project: 0001482 WFO: 0000000 Local Use: 0421588 Funded: \$9,200.00</p>				1,848,643.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$1,848,643.00

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ORP Nuclear Safety Support (Logical Follow-on)

ORP Performance Work Statement (PWS)

Date: January 23, 2020

Period of Performance: February 1, 2020 – January 31, 2021

Division – Nuclear Safety (NSD) – Technical and Regulatory Support

Title: ORP Nuclear Safety Support

Revisions:

	Description of Change
00	Original

SCOPE OF WORK

The Contractor shall provide the following nuclear safety experts: **three** full-time* Consultant III, **one** part-time** Consultant III, **one** full-time* Consultant II, **four** part-time** Consultant II, and **one** full time* Consultant I to meet fluctuating programmatic requirements.

*Full-Time – 1920 Labor Hours / **Part-Time – 960 Labor Hours

DELIVERABLES

- (1) Perform nuclear safety consulting services related to Office of River Protection (ORP) program needs, focusing on special activities, identified problem areas, and support any nuclear safety related needs by direct observation and involvement in activities such as safety or quality assurance reviews, safety inspections, and safety surveys.
- (2) Provide reviews of Hazard Analysis (HA) data and reports to ORP procedures and DOE-STD-3009 criteria.
- (3) Provide reviews of Accident Analysis (AA) calculations and reports to ORP procedures and DOE-STD-3009 criteria.
- (4) Provide periodic oversight of the HA Team sessions conducted by ORP Projects to ORP procedures and DOE-STD- 3009 criteria, if needed.
- (5) Provide reviews of Documented Safety Analysis (DSA) submittals to ORP procedures and DOE-STD-3009 criteria, including reviews, accident analysis technical review, system description reviews, and review of other supporting

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documents (e.g., bases documents of accident analysis, credited system and components (SSC) critical characteristics and performance criteria, etc.).

- (6) Assist review of DSA safety management programs and evaluation of support documents (e.g., Fire Hazards Analysis (FHA), Quality Assurance Plan (QAP), maintenance, etc.).
- (7) Provide oversight of Unreviewed Safety Question (USQ)/Safety Evaluation (SE) activities, ORP project procedures and assessment of implemented ORP USQ/SE processes.
- (8) Assist in the preparation of Safety Evaluation Reports associated with the above DSA-related activities.
- (9) Perform similar activities to those listed above for ORP projects related to Preliminary (DSA) development and maintenance/change efforts to support specific NSD review activities.
- (10) Attend periodic Safety Basis Review Team, Hazard Analysis, Accident Analysis and Control Selection meetings if needed to discuss ORP's nuclear safety consulting services related activities, areas to be inspected, status of open items to be reviewed, assigned ORP assessments status, as assigned.
- (11) Provide oversight of USQ/SE activities, including WTP procedures and assessment of implemented ORP USQ/SE processes.
- (12) When authorized by the NSD Director, consultants may work directly with ORP contractors as part of an integrated team to assist ORP contractors in producing limited scope nuclear safety documents and deliverables. Examples of documents that may be produced include Safety Strategy Summary Documents; Hazard Analysis Tables; Preliminary Documented Safety Analysis or Documented Safety Analysis chapters, appendices or addenda. Consultants will utilize procedures provided by ORP contractors to perform this work scope. Consultants who participate in the development of safety basis documents may not also review those documents due to the requirement for the reviews to be independent of the production. There are no contract deliverables associated with this sub-task because ORP contractors maintain full responsibility for the final content and delivery of safety basis documents.

QUALIFICATIONS: Reference Section J – Attachment 1 – IDIQ Schedule of Rates and Labor Category Qualifications, Hanford Site Technical Support Services Solicitation Contract

QUALITY ASSURANCE REQUIREMENT: All work performed under this task order must be in compliance with the requirements set by the ORP Quality Assurance Program Description (MGT-PM-PL-04) current version.

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ORP Nuclear Safety Support (Logical Follow-on)

Task Order: ORP Nuclear Safety Support

SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS

B.1 Type of Task Order and CLIN

This is a TIME-AND-MATERIALS/LABOR HOUR task order issued under CLIN 00002 of the option year one contract.

B.2 OBLIGATION OF FUNDS

The ceiling amount of this task order is \$1,848,643.00

The total amount of funds obligated to this contract is \$460,000.00, incrementally funded. Pursuant to Section I Clause FAR 52.232-22 entitled, *Limitation of Funds (APR 1984)*, the Contractor shall not incur any costs in excess of the amount obligated to this contract.

B.3 AVAILABILITY OF APPROPRIATED FUNDS

The duties and obligations of the DOE hereunder calling for the expenditure of appropriated funds shall be subject to the availability of funds appropriated by the U.S. Congress, which DOE may legally spend or obligate for such authorized purposes. Any work performed that exceeds funds obligated by task order and specific limitations identified in contract modifications without the written consent of the DOE Contracting Officer shall be at the Contractor's risk.

B.4 OTHER DIRECT COSTS

Travel costs for transportation, lodging, meals, and incidental expenses will be reimbursed only to the extent specified in Federal Acquisition Regulation (FAR) Subsection 31.205-46 Travel Costs.

Miscellaneous: Other related requirements not otherwise priced herein (Hanford-specific training, supplies, etc.) may be required in the performance of this contract. The contractor shall obtain advance Contracting Officer written approval prior to the incurrence of any such costs.

SECTION C - DESCRIPTION/SPECS/WORK STATEMENTS

C.1 PERFORMANCE WORK STATEMENT

The Contractor shall provide all resources as stated in the Performance Work Statement (PWS) (Pages 3-4), entitled ORP Nuclear Safety Support.

SECTION D – PACKAGING AND MARKING

D.1 DELIVERY POINT

Deliveries, if applicable, for this task order shall be made F.O.B. destination to 2440 Stevens Center Place, Richland, WA 99354.

SECTION E – INSPECTION AND ACCEPTANCE

E.1 INSPECTION AND ACCEPTANCE

Reference Section E, clause E.3, *DOE-E-2001 INSPECTION AND ACCEPTANCE (OCT 2014)* of the base contract for inspection and acceptance.

SECTION F – DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE

The period of performance for this task order is February 1, 2020 through January 31, 2021.

F.2 PLACE OF PERFORMANCE

The place of performance of this task order shall be: 2440 Stevens Center Place, Richland, WA 99354.

F.3 OFFICE SPACE

For this task order, the Government will provide office space and cubicles at: 2440 Stevens Center Place, Richland WA. The office space will be equipped with computer(s) and phone(s) at the Government's expense.

SECTION G – CONTRACT ADMINISTRATION DATA

G.1 TASK ORDER ADMINISTRATION

Designated Contracting Officer:
Shelby Nicole Schuller

Designated Task Order Contract Specialist:
Isidro C. Chavez

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Designated Contracting Officer's Representative:
Glyn Trenchard

Alternate Designated Contracting Officer's Representative:
Lori M. Gamache

Designated Task Order Technical Monitor:
Kevin Sandgren

G.2 SUBMISSION OF VOUCHERS FOR PAYMENT

Reference Section G.7, *DOE-G-2005 BILLING INSTRUCTIONS – ALTERNATE I (OCT 2014) (FOR T&M/LABOR HOUR TASK ORDERS)* of base contract for submission of vouchers for payment instructions.

SECTION H – SPECIAL CONTRACT REQUIREMENTS

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

- H.2 MODIFICATION AUTHORITY
- H.4 DOE-H-2032 ORDERING UNDER A MULTIPLE AWARD CONTRACT (OCT 2014) (REVISED)
- H.9 DISPUTES
- H.10, DOE-H-2033 ALTERNATIVE DISPUTE RESOLUTION (OCT 2014)
- H.11 DOE-H-2048 PUBLIC AFFAIRS – CONTRACTOR RELEASES OF INFORMATION (OCT 2014)
- H.15 SECURITY REQUIREMENTS
- H.16 DOE-H-2049 INSURANCE REQUIREMENTS (OCT 2014)
- H.19 ENVIRONMENTAL LAWS
- H.20 CONFIDENTIALITY OF INFORMATION
- H.21 PROHIBITION OF PERSONAL SERVICES
- H.22 WITHDRAWAL OF WORK
- H.25 CONTRACTOR TRAINING
- H.26 EXTRAORDINARY LEAVE
- H.27 INDEMNIFICATION
- H.28 DOE-H-2047 FEDERAL HOLIDAY AND OTHER CLOSURES (OCT 2014) (REVISED)
- H.29 ORP SPECIFIC ATTENDANCE DIRECTIVE FOR CONTRACTOR EMPLOYEES IN FEDERALLY OWNED FACILITIES
- H.36 DOE-H-2065 REPORTING OF FRAUD, WASTE, ABUSE, CORRUPTION, OR MISMANAGEMENT (OCT 2014)

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SECTION I – CONTRACT CLAUSES

All clauses flow down from base contract to awarded task order and are in full effect.

Below are referenced clauses specific to this task order:

FAR 52.217-8	OPTION TO EXTEND SERVICES (NOV 1999)
FAR 52.232-7	PAYMENTS UNDER TIME-AND-MATERIAL AND LABOR HOUR CONTRACTS (AUG 2012)
FAR 52.232-19	AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1994)
FAR 52.232-22	LIMITATION OF FUNDS (APR 1984)
FAR 52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER – CENTRAL CONTRACTOR REGISTRATION (JUL 2013)
FAR 52.243-3	CHANGES – TIME-AND-MATERIAL OR LABOR HOURS (SEP 2000)
FAR 52.249-2	TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE) (APR 2012)
FAR 52.249-8	TERMINATION – (COST REIMBURSEMENT) – ALT IV (MAY 2004)
DEAR 952.204-2	SECURITY REQUIREMENTS (AUG 2016)
DEAR 952.204-77	COMPUTER SECURITY (AUG 2006)
DEAR 952.209-72	ORGANIZATIONAL CONFLICT OF INTEREST (AUG 2009)
DEAR 952.242-70	TECHNICAL DIRECTION (DEC 2000)

SECTION J – LIST OF ATTACHMENTS

Attachment 1, Organizational Conflict of Interest Form
Attachment 2, Personal Conflict of Interest Form